



**Meeting Date and Time:** Monday September 18, 2023; 5:00pm

**Members Present:** Stanley Szczurko, Jr., Robert Bryngelson, James LaMountain, Gary Flynn, Michael Mard

**Also Present:** Michael Coveney, Heather Isaacs, Lori Renzoni

Mr. Szczurko called the meeting to order at 5:04pm.

## **ITEM 1: TREASURER'S REPORT (see attachments)**

Treasurer Heather Isaacs reviewed the Water District Water Billing income, Balance Sheet, and Profit & Loss reports through 8/31/23. No questions/comments on these schedules.

Mr. Szczurko inquired about free cash certification and whether the extra monies could be used to reduce rates. Mrs. Isaacs indicated that the free cash certification process would begin in October but could not be used to reduce rates but could be appropriated for a project or additional loan payment, etc.

## **ITEM 2: SUPERINTENDENT'S REPORT (see attachments)**

- 1.) No further questions/comments.
- 2.) No further questions/comments.
- 3.) Mr. Coveney noted that everything is covered by warranty until December.
- 4.) No further questions/comments.
- 5.) Mr. Szczurko requested clarification on where the job was posted. Also suggested taking space out in the Item and post at town hall. Mr. Flynn requested clarification on the pay rate scale.
- 6.) No further questions/comments.

## **ITEM 3: OLD BUSINESS-**

The Warrant covering the final payments to CEI and Waterline Industries for the Oakdale Water Treatment Plant as funded through state revolving loan fund has been submitted and the checks will be held until the monies wired into the WBWD bank account.

## **ITEM 4: NEW BUSINESS –**

Mr. Coveney noted that there were four resumes/applications submitted for the Water Operator Trainee position but no interviews had taken place yet.

## **ITEM 5: APPROVAL OF MEETING MINUTES**

Mr. Flynn made a motion to accept the August 14, 2023 meeting minutes as presented; Mr. Bryngelson seconded the motion; all voted in favor, motion carried.

**ITEM 6: OTHER BUSINESS-** No other business presented.

Mr. LaMountain made a motion to adjourn; Mr. Flynn seconded the motion; all voted in favor. Mr. Szczurko adjourned the meeting at 5:34 PM. Next meeting scheduled for October 23, 2023.

## Meeting Minutes of the West Boylston Water District

September 18, 2023

**Members Present:** Stanley Szczurko, Jr., Robert Bryngelson James LaMountain, Gary Flynn, Michael Mard

Date of Approval: \_\_\_\_\_ October 23, 2023 \_\_\_\_\_
